# Wappingers Central School District 2019-2020 Budget Calendar & Process

| Superintendent of Schools                                   | José Carrión     |
|---|------------------|
| Deputy Superintendent & Human Resources and Labor Relations |                  |
| Compliance and Information Systems                          | $\mathbf{c}$     |
| Curriculum and Instruction                                  |                  |
| Special Education and Student Support Services              | Mr. Richard Zipp |
| Finance and Business Development                            |                  |
| Facilities and Operations.                                  |                  |

#### WE BELIEVE...

- ...the collaboration needed for meaningful change is built on honesty, trust and respect.
- ...embracing diversity in all its forms enriches the human experience.
- ...health and quality of a community are dependent on the responsible contributions of all its members.
- ...that active and continuous learning is essential for individuals and communities to flourish.
- ...everyone can realize their potential and when they do, both they and the community thrive.



# Superintendent's Forums "A Budget Conversation"

November 5, 2018 5:30-6:30pm WJHS Room 105 Mark your calendars!

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January 7, 2019 Spanish Presentation 5:30-6:30pm WJHS Room 105

February 11, 2019 5:30-6:30pm WJHS Room 105



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### Budget Calendar – First Step

#### **BOE** Agenda Item – October 1, 2018

➤ Official work begins on the 2019-2020 budget after approval of the Budget Calendar by the BOE

Preliminary Equipment Requests

New Staffing

Curriculum Proposals

**In-Service** 

Summer Work



#### **Compilation & Review – Next Step**

| Refer to BOE goals when building the budget   | Three Superintendent Forums "A Budget Conversation" and budget email to gather community data and feedback |
|---|--|
| Allow for the influence of the Mission Statement and Core Values in the process         | Information sharing process with local municipalities  |
| Interactive process for the BOE   | Information sharing process with<br>the community – two budget<br>hearings (BOE 4/8/19 & Mandatory 5/7/19) |
| Long Term Financial Planning<br>based on available information and<br>prudent estimates | Careful and prudent use of estimates   |



#### **Building & Finalizing the Budget**

| Build components of the budget-<br>General Support, Instruction,<br>Transportation & Undistributed | Utilize BOE and community feedback to refine the budget document                 |
|--|--|
| Respond to information as provided from NYS and other funding sources                              | Provide pertinent information to the BOE and community that is clear and concise |
| Continuously work with Admin team to refine data and estimates used                                | Final Step – Evaluate and reflect on the budgetary process                       |

Prior year budget information available on our website!!



#### Example of 2018-2019 budget to budget comparison slides

General Support Summary of Changes 2017-2018-2018-2019

| <b>Total Component Change</b>   | \$ 607,900              | historically                            |
|---|-------------------------|---|
| Salaries per contract BOCES Increase 3% ESTIMATED on actual                               | \$179,994<br>(\$83,366) | included<br>budget<br>component         |
| Equipment Website & Social Media (management and archiving)                               | (\$17,100)<br>\$ 25,895 | details for<br>both<br>increases<br>and |
| Contractual (water usage, fiscal agent fees, lead testing, water/sewer assessments, etc.) | \$328,041               | savings<br>from year                    |
| General Liability Insurance   | \$ 14,320               | to year.                                |



## **Example of 2018-2019 Budget Reports**

| Wappingers CSD   | ]   |        |  |                  | Rectangular :       |                  |
|--|---|--------|--|------------------|---------------------|------------------|
|  | iation Status Report for                                  |        |  |                  |                     |                  |
| 2018-2019 GENERA   | AL FUND APPROPRIATION BUDGET - OFF                        | ICES A | ND SCHOOLS REQ   | UESTS            |                     |                  |
|  |   |        | 2018 - 19  |                  | 2017 - 18 Projected |                  |
| Account  | Description   |        | Proposed Budget  | 2017 - 18 Budget | Expenditures        | 2016 - 17 Actual |
| A 1010.400-A   | BOARD OF EDUCATION - CONTRACTUAL SERV                     | ICE    | 18,000   | 18,000           | 25,250              | 13,259           |
| A 1010.400-A-0083  | BOARD OF EDUCATION - MEMBERSHIPS                          |        | 15,500   | 15,500           | 13,143              | 13,828           |
| A 1010.486-A   | BOARD OF EDUCATION - CONFERENCES                          |        | 4,300  | 4,000            | 4,374               | 4,349            |
| A 1010.500-A   | BOARD OF EDUCATION - SUPPLIES                             |        | 2,500  | 2,500            | 1,275               | 4,590            |
| New for 2  | 2019-2020 all budget to                                   | A1010  | 40,300   | 40,000           | 44,042              | 36,025           |
| budget increases 5% and over provided to BOE for additional information as requested.  2018-2019 Proposed \$4,300 2017-2018 Budget \$4,000 Change 7.5% |   |        |  |                  |                     | <u>_</u>         |
|  |   |        | Proposed budgets as well as current budget data presented Projected expenditures and prior years |                  |                     |                  |
|  | OE conference requests based on ous years actual expenses |        | actual data included   |                  |                     |                  |



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## **Upcoming 2019-2020 Budget Dates**

## Based on the Proposed Budget Calendar

November 5, 2018 — Superintendent Forum "A Budget Conversation"

January 7, 2019 — General Support & Instruction Budget Presentation to the BOE

February 11, 2019 — Superintendent Forum "A Budget Conversation"

February 11, 2019 — Transportation & Undistributed Budget Presentation the BOE

April 8, 2019 — BOE Budget Hearing

April 23, 2019 — Deadline for BOE approval of 2019-2020 Budget

May 7, 2019 — Legally Mandated Budget Hearing

May 21, 2019 — Budget Vote



We believe that the active and continuous learning is essential for individuals and communities to flourish.